



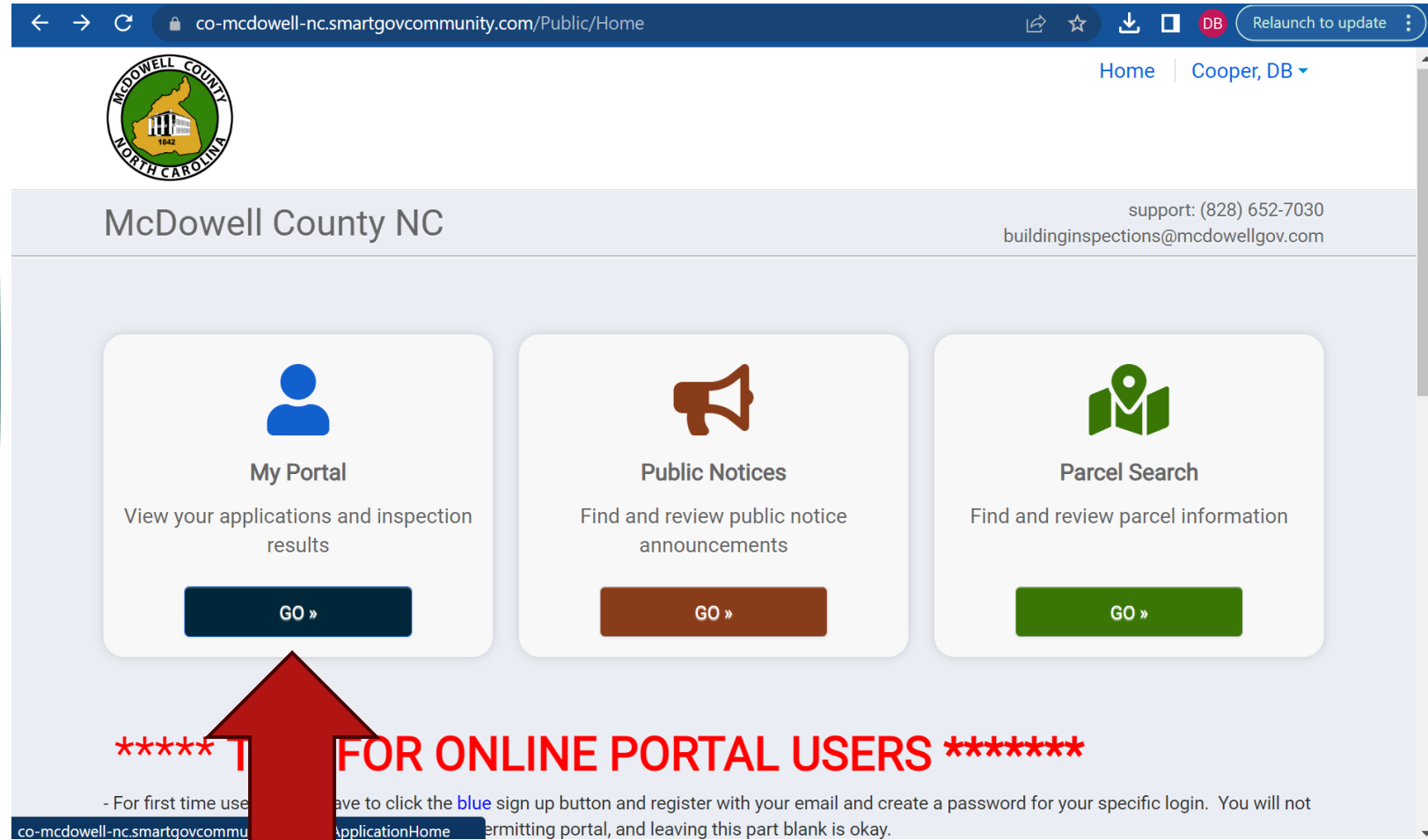
# How to Request Your Inspections

MCDOWELL COUNTY BUILDING  
INSPECTIONS



All Inspections must be requested  
online.

Sign into  
your  
portal.



The screenshot shows the home page of the McDowell County NC SmartGov portal. The browser address bar shows the URL: `co-mcdowell-nc.smartgovcommunity.com/Public/Home`. The page features the McDowell County logo and navigation links for Home and Cooper, DB. The main content area has three cards: 'My Portal' (with a blue person icon), 'Public Notices' (with a brown megaphone icon), and 'Parcel Search' (with a green map icon). Each card has a 'GO »' button. A large red arrow points to the 'GO »' button in the 'My Portal' card. Below the cards is a red banner with the text: **\*\*\*\*\* T FOR ONLINE PORTAL USERS \*\*\*\*\***. At the bottom, a small text block reads: '- For first time use... have to click the blue sign up button and register with your email and create a password for your specific login. You will not... co-mcdowell-nc.smartgovcommu... ApplicationHome... ermitting portal, and leaving this part blank is okay.'

co-mcdowell-nc.smartgovcommunity.com/Public/Home

Home | Cooper, DB

**McDowell County NC** support: (828) 652-7030  
buildinginspections@mcdowellgov.com

**My Portal**  
View your applications and inspection results  
**GO »**

**Public Notices**  
Find and review public notice announcements  
**GO »**

**Parcel Search**  
Find and review parcel information  
**GO »**

**\*\*\*\*\* T FOR ONLINE PORTAL USERS \*\*\*\*\***

- For first time use... have to click the blue sign up button and register with your email and create a password for your specific login. You will not...  
co-mcdowell-nc.smartgovcommu... ApplicationHome... ermitting portal, and leaving this part blank is okay.

Click on Request under the My Inspections tab.

The screenshot shows a web browser window with the URL `co-mcdowell-nc.smartgovcommunity.com/ApplicationPublic/ApplicationHome`. The page features a search bar at the top with the placeholder text "Enter a permit or license number, address, or name" and a "SEARCH" button. Below the search bar, there are four main service tiles:

- Apply Online**: "Apply online with our quick and easy process" with an "APPLY »" button.
- Pay Online**: "Pay your applications quickly and securely" with a "\$64<sup>00</sup> Total due now" and a "PAY »" button.
- My Inspections**: "Request an inspection when you are ready" with a "REQUEST »" button. A large red arrow points to this button.
- My Applications**: "Review your applications and inspection results" with a "VIEW »" button. Above this tile is a "View Applications" summary: 0 in progress, 1 active, 0 expired / inactive, and 0 closed.

Below these tiles is a section titled "Other services" with three horizontal lines representing links.

Select the type of inspection you need and the date you would like the inspection to be on.

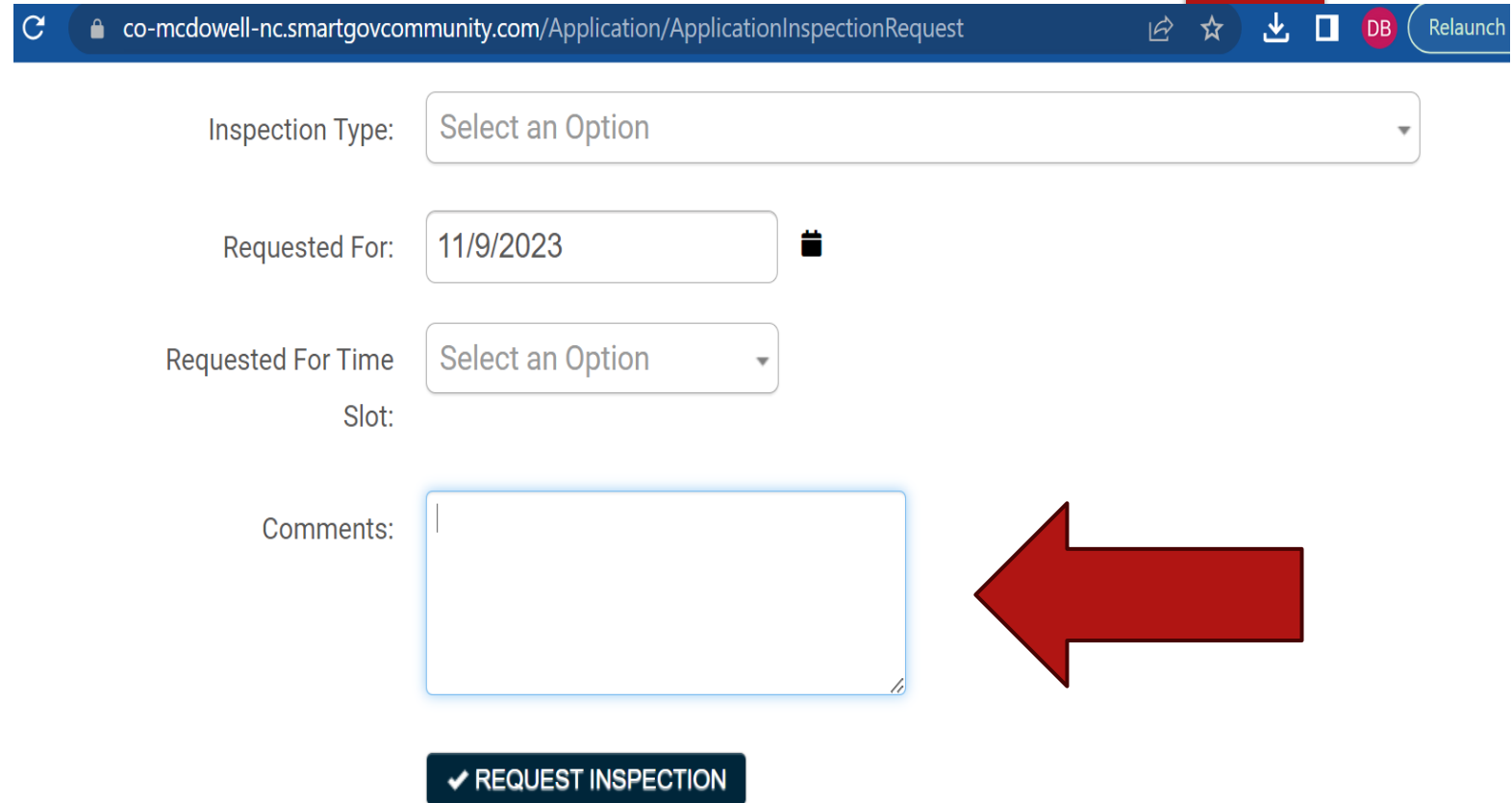
The screenshot shows a web browser window with the URL `co-mcdowell-nc.smartgovcommunity.com/Application/ApplicationInspectionRequest`. The form contains the following elements:

- Inspection Type:** A dropdown menu with the text "Select an Option".
- Requested For:** A date input field containing "11/9/2023". A red arrow points to the calendar icon to the right of the field.
- Requested For Time Slot:** A dropdown menu with the text "Select an Option". A red arrow points to the dropdown arrow.
- Comments:** A text area with a vertical cursor at the beginning.
- REQUEST INSPECTION:** A dark blue button with a white checkmark icon and the text "REQUEST INSPECTION". A red arrow points to this button.

# When requesting a time:

- ▶ When you request a time, it is important to understand that each inspector covers a large area. They each plan their day based on the locations of the multiple jobs assigned to them. Because of this, we offer two-time windows; you can request an AM visit, which falls between 8:00 AM and 12:00 PM, or a PM visit, which falls between 12:00 PM and 4:00 PM. If you need a more specific time, please get in touch with your inspector directly and schedule that with them.

Please ensure you add any information required for our inspectors to enter the job site in the comment section—things like Lockbox or Gate combinations.



co-mcdowell-nc.smartgovcommunity.com/Application/ApplicationInspectionRequest

Inspection Type: Select an Option

Requested For: 11/9/2023

Requested For Time: Select an Option

Slot:


Comments:

REQUEST INSPECTION

Click  
request  
inspection:

co-mcdowell-nc.smartgovcommunity.com/Application/ApplicationInspectionRequest


Inspection Type:

Requested For:  

Requested For Time:

Slot:

Comments:







Once your inspection has been requested:

Once you request your inspection, your request will be sent to us, and we will add you to your inspector's schedule. You will receive an email saying that your inspection has been scheduled.

# To Contact Your Inspector:

Building Inspector Steve Cable: (828)-925-2065

Building Inspector Wendell Nettles: (828)-925-0741

Fire Inspector MacKenzie Burnette: (828)-559-7313